



File No. A- _____ - 20 _____

Date received: _____

Date file deemed complete & fee received: _____

Roll No. _____

TOWNSHIP OF ASPHODEL-NORWOOD MINOR VARIANCE APPLICATION

(Section 45 (1) of the Planning Act, R.S.O. 1990, c. P.13, as amended)

The undersigned hereby applies to the Committee of Adjustment for the Township of Asphodel-Norwood under section 45 of the Planning Act for relief, as described in this application.

1. Application Information:

Name of Owner:	Name of Applicant: (if the applicant is authorized by the owner)
Address:	Address:
Telephone:	Telephone:
Email:	Email:

2. Legal Description of the subject land (municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number):

3. Dimensions of Subject Land: Frontage: _____ Depth: _____ Area: _____

4. Official Plan – current designation of the subject land: _____

5. Zoning By-Law – current zoning of the subject land: _____

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6. Relief – Nature and extent of relief from the Zoning By-Law:

Nature: _____

Relief: _____

7. Reason – why the proposed use cannot comply with the provisions of the Zoning By-Law:

8. Access – to the subject land will be by:

_____ Municipal Road – year round _____ Private Road

_____ County Road _____ Right-of-Way

_____ Provincial Highway _____ Water

_____ Other public road: (specify) _____

9. Water Access – where access to the subject land is only by water:

Docking facilities (specify): _____ Parking facilities (specify): _____

Distance from subject land: _____ Distance from subject land: _____

Distance from nearest public road: _____ Distance from nearest public road: _____

10. Existing Uses of subject land: _____

11. Length of time the existing uses of the subject land have continued: _____

12. Date land purchased by current owner: _____

13. Existing Buildings or Structures – Where there are any buildings or structures on the subject land, provide a sketch and indicate for each:

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Please be aware that an up-to-date location survey will be required for most applications

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback:	Dimensions:
	Side lot line setback:	Floor Area:
	Side lot line setback:	

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback:	Dimensions:
	Side lot line setback:	Floor area:
	Side lot line setback:	

14. Proposed uses of the subject land: _____

15. Proposed Buildings – Structures – where any buildings or structures are proposed to be built on the subject land, indicate for each:

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback	Total Floor area:
	Side lot line setback:	Ground Floor area:
	Side lot line setback:	

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback:	Total Floor area:
	Side lot line setback:	Ground Floor area:
	Side lot line setback:	

16. Water is provided to the subject land by:

- ☐ Privately-owned/operated individual well
☐ Publicly-owned/operated piped water system
☐ Privately-owned/operated communal well
☐ Lake or other water body
☐ Other (specify): _____

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17. Sewage Disposal is provided to the subject land by:

- ☐ Privately-owned/operated individual septic system
☐ Publicly-owned/operated sanitary sewage system
☐ Privately-owned/operated communal septic system
☐ Privy
☐ Other (specify): _____

18. Storm Drainage is provided to the subject land by:

- ☐ Sewers ☐ Ditches
☐ Swales ☐ Other (specify): _____

19. Other Applications – If known, indicate if the subject land has ever been the subject of an application under the **Planning Act** (specific sections shown below) for:

- | | | |
|--|--------------|--------------|
| <input type="checkbox"/> Approval of a plan of subdivision (under section 51) | File # _____ | Status _____ |
| <input type="checkbox"/> Consent (Severance) (under section 53) | File # _____ | Status _____ |
| <input type="checkbox"/> Previous Minor Variance Application
(under section 45) | File # _____ | Status _____ |

This application must be accompanied by a fee of \$970.00 in cash, debit, or cheque made payable to the Township of Asphodel-Norwood. This includes the Township fee of \$600.00 and the Otonabee Region Conservation Authority (ORCA) fee.

Personal information contained on this form, collected pursuant to the Planning Act, will be used for the purpose of responding to the initial application. Questions should be directed to the Freedom of Information and Privacy Coordinator at the institution conducting the procedures under the Act.

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AUTHORIZATION BY OWNER

I, the undersigned, being the owner of the subject land, hereby, authorize _____
to be the applicant in the submission of this application.

Name

Witness

Signature of Owner

Date

DECLARATION OF APPLICANT

I, _____ of the Township of _____
(name) (Township)
in the County of _____ solemnly declare that:
(Name of County)

All the statements contained in this application and provided by me are accurate and true
and I make this solemn declaration conscientiously believing it to be true and knowing that
it is of the same force and effect as if made under oath.

DECLARED before me at the Township of _____ in the County of _____
(Village/Town Name)
_____ this _____ day of _____, 20____.
(County) (Day) (Month)

Signature of commissioner, etc.

Signature of applicant

I, _____, hereby authorize the Committee of Adjustment or their agent(s)
(Name)
/representative(s) to attend at the property subject to this Application located at

(Address)

Signature of applicant

Signature of Witness

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SKETCH REQUIREMENTS

It will be necessary to submit preliminary site plans for the development at the time of the filing of this application.

Minimum requirements will be a sketch showing the following:

- a) The boundaries and dimensions of the subject land;
- b) The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distances of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- c) The approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks, hydro lines, telephone lines or any other services) on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application.
- d) The current uses of land that is adjacent to the subject land;
- e) The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- f) If access to the subject land is by water only, the location of the parking and docking facilities to be used;
- g) The location and nature of any easement affecting the subject land.